



2nd Floor Civic Centre  
103 Main Street South  
PO Box 1072  
Minnedosa, MB  
R0J 1E0  
204-867-2364

# Development Permit Application for Sign(s)

## Serving: Town of Minnedosa • RM of Minto-Odanah

To complete the fillable form, click on drop-down selectors or place cursor in the blue highlight areas to enter data.

<b>Town of Minnedosa</b> Assessment Roll #:	<b>RM of Minto-Odanah</b> Assessment Roll #:
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<b>OWNER INFORMATION</b>	
Name(s):	
Mailing Address:	
Email Address:	Phone #:
<i>* An application may be filed by any person other than the owner, but only if that person also provides written authorization by the owner(s) to file an application for this property.</i>	

<b>APPLICANT INFORMATION</b>	<b>SAME AS OWNER</b>
Name(s):	
Mailing Address:	
Email Address:	Phone #:

<b>CONTRACTOR INFORMATION</b>	<b>SAME AS OWNER</b>
Company Name:	
Contact Name:	
Mailing Address:	
Email Address:	Phone #:

<b>LEGAL DESCRIPTION OF PROPERTY AND LAND LOCATION</b>					
Section:	NW    NE    SW    SE	Section:	Township:	Range:	WPM
<b>— OR —</b>					
Lot(s):	Block:	Plan No.:	Lot Size:		
<b>BETWEEN:</b> Cross Street:			and Cross Street:		
Property Zoning:					
Street Address:					
<i>Street Address, Town, Province and Postal Code</i>					

<b>PROPOSED SIGN(S) INCLUDE:</b>		
Free Standing	Fascia/Attached	Billboard
Electronic Message Board	Other:	

<b>PROPOSED SIGN WORDING</b> <i>(up to 60 characters)</i>

<b>DESCRIPTION OF THE SIGN</b> <i>(please attach sketch or artwork)</i>		
a. Height from ground to top of sign:	Feet	Metres
b. Gross surface area of sign face:	Square Feet	Square Metres
c. Number of sign faces:		
d. Is the sign illuminated?	Yes	No
e. Number of existing signs on the property:		
f. Distance to adjacent signs:	Feet	Metres

<b>TERM OF SIGN PLACEMENT</b> <i>(for temporary signage only)</i>	
From: (YYYY-MM-DD)	To: (YYYY-MM-DD)

<b>SITE PLAN</b>
To process the Development Permit Application for Sign(s), all submissions must include a completed site plan map of the proposed project; submission of an incomplete site plan map is considered as an incomplete application and returned to the applicant.

**DECLARATION BY APPLICANT**

I, \_\_\_\_\_ of \_\_\_\_\_ in the Province of Manitoba solemnly declare that all of the above statements within this application are true, and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of The Canada Evidence Act.

I further agree to indemnify and hold harmless the Municipality from and against any claims, demands, liabilities, costs or damages related to the development undertaken pursuant to this application.

Date \_\_\_\_\_ (YYYY-MM-DD)

Applicant's Signature

*To electronically sign this document, click on a signature field. A "digital signature identity" is required; you will be prompted to create one if you do not already have one set up in Adobe Acrobat.*

**DECLARATION BY LANDOWNER**

If the applicant is not the registered owner of the subject property, the owner of the property must also sign the application form or provide a letter of consent for the application to be processed.

I, \_\_\_\_\_ of \_\_\_\_\_ in the Province of Manitoba solemnly declare that I am aware of and support the application of on my land(s).

I further agree to indemnify and hold harmless the Municipality from and against any claims, demands, liabilities, costs or damages related to the development undertaken pursuant to this application.

Date \_\_\_\_\_ (YYYY-MM-DD)

Landowner's Signature

*To electronically sign this document, click on a signature field. A "digital signature identity" is required; you will be prompted to create one if you do not already have one set up in Adobe Acrobat.*

**WHEN PROPERLY VALIDATED BELOW, THIS IS YOUR DEVELOPMENT PERMIT**

**FOR OFFICE USE ONLY**

<b>OTHER REQUIREMENTS</b> <i>(200 words or less)</i>

<b>FEES</b>	
Basic Application Fee: \$	
\$	Other — Explanation:
Payment Method:	
Permit Application No.:	Receipt No.:
Date Completed Application Received:	<i>(YYYY-MM-DD)</i>
Development Officer Signature:	
Date Completed Application Approved:	<i>(YYYY-MM-DD)</i>
Scan File	MMO
Permit-LV	Stats Can
	CMHC